



<https://www.turnaroundinc.org/job/intake-coordinator/>

Intake Coordinator

Description

The **Intake Coordinator** is a direct client service position and plays a key role in streamlining TurnAround services. The coordinator provides each caller and client with a comprehensive overview of TurnAround's programs. They conduct needs assessments that assist each client that has experienced intimate partner violence (IPV), sexual assault/abuse (SA), or human trafficking (HT) with determining which services meet their immediate and longer-term needs, prioritizing needs for emergency services and for completing all enrollment documentation. This role also interacts regularly with the crisis response program and conducts eligibility screening assessments for callers seeking emergency shelter services.

[Learn More](#)

Hiring organization

TurnAround Inc.

Employment Type

Full-time

Job Location

Towson, Maryland

Working Hours

This position is predominantly done in-person in a standard office environment to accommodate walk-ins. Options for some remote work occasionally following our remote work policy when warranted with approval from direct supervisor. Office hours run from 9am-5pm Monday through Friday. We are open to candidates that can offer intake after hours or on a weekend to accommodate client needs.

Base Salary

\$ 48,000 - \$ 52,000 (based on education and experience)

Date posted

July 30, 2026