Part-Time Bookkeeper

**Description**
Under the supervision of the Finance Manager, the Part-time Bookkeeper will be responsible for recording all deposits received by mail, recording deposits that are received by direct deposit into our checking account, recording PayPal donations, recording Facebook donations, recording all payments for accounts receivable invoices. Take all deposits to the bank in a timely manner.

**Hiring organization**
TurnAround Inc.

**Employment Type**
Part-time

**Job Location**
8503 Lasalle Rd, 21286, Towson, Maryland

**Working Hours**
20 – 25 Hours per week

**Base Salary**
$ 18.50

**Date posted**
December 5, 2022

[Learn More](https://www.turnaroundinc.org/job/part-time-bookkeeper/)